



## Advisory Council Charter

Board Approved 12.17.2020

### **Authority**

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Section III(F) of the By-Laws authorizes the Board of Directors to appoint an Advisory Council to provide advice and continuity to NVMS Conflict Resolution Center (aka NVMS CRC, The Conflict Resolution Center).

The Advisory Council has neither legal nor fiduciary responsibilities to the organization. The Advisory Council cannot act on behalf of NVMS CRC or its Board of Directors and has no authority over the organization, the Board of Directors, or the staff.

### **Qualifications**

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Individuals invited to serve on the Advisory Council will have a combination of the following qualities:

- Ability to add to NVMS CRC's credibility and stature, personally, professionally, or through the organization the individual is connected to.
- Possess an extensive network that can assist in charitable giving, partnership creation, and visibility.
- Readiness toward providing a major gift/legacy gift to NVMS CRC, either personally or having access to high value prospect donors, in the next five years.
- Ability to support future strategies around community mediation, program partnerships with other NGOs and higher education institutions, relationships with courts, and expansion in geographic reach.
- Ability to provide guidance in areas of fundraising, marketing, public relations, legislation, human resource, finance, and other operational areas of the organization.
- Ability to commit to consistent volunteer time to the organization to support day-to-day operations.
- Add to the diversity/inclusion values of the organization.
- Exemplary prospect for future Board nomination.

### **Expectations**

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Advisory Council members are expected to invest their time, talent, resources, expertise, and stature toward elevating The NVMS Conflict Resolution Center's visibility and expanding the community of donors that generously support and advance The Conflict Resolution Center's mission. Each council member will bring unique strengths, networks, and interests to their service commitment.

NVMS CRC will call upon Advisory Council members to serve in ways that best suit their schedules and talents. In general, NVMS Conflict Resolution Center will ask each Advisory Council member to:

- Provide judicious advice and outside perspectives to NVMS Conflict Resolution Center's leadership.
- Help raise charitable donations from corporations, foundations, or individuals.

- Share stories—about what The Conflict Resolution Center means to members and their motivations for serving and giving.
- Identify and proactively facilitate The Conflict Resolution Center’s introduction to at least three individuals, corporations, or foundations each year whose interests strongly align with The Conflict Resolution Center’s mission.
- Attend at least one official NVMS Conflict Resolution Center event, or host/sponsor one exclusive gathering, each year.

The Conflict Resolution Center, in turn, must ensure that Advisory Council members have the resources and knowledge to continue serving as effective advocates for the organization.

### **Appointments**

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The Executive Director and each member of the NVMS Board of Directors may appoint qualified individuals to the Advisory Council. The leader who makes the appointment (“steward”) is primarily responsible for maintaining this relationship.

### **Terms and Termination**

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Individuals remain on the Advisory Council until they ask to withdraw or the steward or the Executive Director determines that the relationship is no longer of sufficient benefit to The Conflict Resolution Center to justify continued membership on the Council. In either case, the Executive Director will send a letter thanking the individual for his or her service.

### **Stewardship Role**

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A Board member or the executive director (or staff member) will steward these relationships with Advisory Council members by phone, Zoom, or in person visits at least four times per year.

While there are no formal Advisory Council meetings, members of the Advisory Council will be invited to attend some or all of the following activities/events in order to learn more about the organization’s vision, mission, priorities or strategies, and other stakeholders.

- Meet and greet with Board members at two Board meetings per year, most likely in January and September.
- Future fundraising events
- Town Hall meetings with practitioners
- Future strategic planning sessions
- December Appreciation Day

The primary staff liaison to the Advisory Council will be the executive director of The Conflict Resolution Center.

### **Contact Information**

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